

Statutory Instrument Practice

Circular No.4 (08)

Date of Issue: 14 October 2008

EXPLANATORY MEMORANDA TO STATUTORY INSTRUMENTS

1. There have been a number of complaints recently about the absence of attachments to the Explanatory Memoranda which have been provided to HMSO and published on the OPSI website.
2. Departments are reminded that where an Impact Assessment has been prepared for an instrument that this should be attached as an Annex to the Explanatory Memorandum. All Explanatory Memorandum which are provided to HMSO must also replicate in full the Explanatory Memorandum which is supplied to the Scrutiny Committees and any attachments (e.g. Impact Assessment, Transposition Notes etc) must be attached to the document when it is sent to HMSO for registration.
3. Enquiries regarding this circular should be addressed to the SI Registrar at: SIRegistrar@opsi.x.gsi.gov.uk.