

# Notice of a First Appointment

In the	
*[County Court]	
*[Principal Registry of the Family Division]	
Case No. <i>Always quote this</i>	
Applicant's Solicitor's reference	
Respondent's Solicitor's reference	

(\*delete as appropriate)

The marriage of \_\_\_\_\_ and \_\_\_\_\_

## Take Notice that

By [ \_\_\_\_\_ ] you must file with the Court a statement which gives full details of your property and income. You must sign and swear the statement. At the same time each party must exchange a copy of the statement with the [legal representative of the] other party. You must use the standard form of statement (Form E) which you may obtain from the Court office.

By [ \_\_\_\_\_ ] you must file with the Court and the [legal representative of the] other party:

- a concise statement of the apparent issues between yourself and the other party;
- a chronology;
- a questionnaire setting out the further information and documents you require from the other party, or a statement that no information or documents are required;
- a Notice in Form G.

The First Appointment will be heard by

(the District Judge in chambers) at

on \_\_\_\_\_ 20

at \_\_\_\_\_ [a.m.][p.m.]

The probable length of the hearing is

**You and your legal representative, if you have one, must attend the appointment. At the appointment you must provide the Court with a written estimate (in Form H) of any legal costs which you have incurred. Non-compliance may render you liable to costs penalties.**

**Dated:**

---

The court office at

is open between 10 am and 4 pm (4.30pm at the Principal Registry of the Family Division) Monday to Friday. When corresponding with the court, please address forms or letters to the Court Manager and quote the case number. If you do not do so, your correspondence may be returned.

Form C Notice of a First Appointment