Certificate number

Instructions to anybody who sells, lets on hire, gives or lends firearms or ammunition, to the holder of this certificate.

1 You must complete each column of **Table 1 Firearms** or **Table 2 Ammunition**;

2 In the case of a firearm – if you are a registered firearms dealer or a person who is entitled to possess the firearm without a certificate – you must inform the chief officer of police who issued this certificate **within 7 days** about the transaction by registered post or recorded delivery. You should provide a description of the firearm (including its identification number, if any). Also say whether the firearm was sold, let on hire, given or lent, and give the name and address of the holder of this certificate; and

3 Any circumstances attending the transaction which appear to require investigation must be reported within 48 hours to the chief officer of police who granted this certificate. If you are selling a firearm which will be sent or posted to another dealer for the buyer to collect in person you should complete this table and notify the police. The dealer who actually hands over the firearm should not complete the table or notify the police (except in circumstances which may require police investigation as above).

Guidance to holder of certificate

Please ensure that anyone who sells, lets on hire, gives or lends you a firearm or ammunition reads these notes.

Table 1 Firearms

A Date of sale or transfer	**B** Name and address of person selling or transferring firearm	**C** State whether sold, let on hire, given or lent	**D** Quantity, calibre, maker's name and type of firearm, identification number or mark	**E** Authority to possess (eg firearm certificate or dealer's registered number)	**F Usual signature and date**

Certification

I certify that the entries I have made in columns **A** to **E** alongside are correct and relate to a transaction with the holder of this certificate, that I have inspected the record of the previous transactions, and that I have satisfied myself that the transaction will not place the holder of the certificate in the possession of firearms in excess of or otherwise than as authorised by this certificate